

Marine Newcomers Info

Aloha and congratulations on your new assignment to HQ USPACOM!!
Below is some information to help make the transition easier.

In-processing:

All Marine personnel assigned to HQ USPACOM will in-process thru the Marine Element & HQSVCBN MARFORPAC/S1.

Marine Element: (808) 477-6377 Email: rachel.peralta@pacom.mil

HQSVCBN MARFORPAC/S1: (808) 477-8365

Hours of Operations: 0730 to 1630

***Note: Newcomers Orientation will be scheduled by Element personnel upon in-processing.*

Email Account:

To initiate your email account request for PACOM the following actions must be completed and forwarded to your directorate IT Rep for processing. DoD Information Training: <http://jko.jten.mil>
SAAR-N/OPNAV 5239-14 Form: http://www.navsea.navy.mil/obdocs/SAAR_N.pdf

***Note: Your sponsor will be able to assist you in forwarding all documents to your Directorate IT Rep.*

Security Badge:

For a security badge, contact your sponsor who will arrange with your directorate Security Manager to complete a USPACOM Badge Request letter along with printing your JPAS and turning it into the Visitor Control Office (VCO).

Lodging Arrangements:

Temporary Lodging Allowance (TLA) is available for eligible families arriving to Hawaii. Most TLA hotels are within 20 miles of Kaneohe Bay and 10 miles of Camp Smith. Marines must obtain a non-availability statement from the Base Temporary Lodging Facility (TLF) prior to being authorized TLA for any other facility. Before making reservations for any accommodations, please contact the TLA Office at (808) 257-0977 for further information or <http://www.mcbhawaii.marines.mil/WelcomeAboard/InboundArrivalInfo.aspx>

Housing Communities:

Kaneohe Marine Corps Base Transition Information: <http://mccshawaii.com/pcs/>

EMAIL: MCBH.G4.FMLY.HSG.FMB@usmc.mil DSN 257-2676 or COMM (808) 257-2676

Call the toll free number: 1-866-224-7942 FAX: DSN 457-1259/(808) 257-1259

Hickam Communities: <http://www.hickamcommunities.com/>

Marine Corps Communities: <http://www.fcmarineshawaii.com/>

Army Communities: <http://www.islandpalmcommunities.com/>

***Note: Housing communities are open to all branches of service.*

Off Base Housing:

If you are planning on living off-base visit the DoD sponsored website <https://www.ahrn.com/>

Animal Quarantine:

There are specific rules for bringing pets into Hawaii, and if complied with, will eliminate separation into quarantine. For official information visit: <http://www.hawaii.gov/hdoa/ai/files/2013/01/aqsbrochure.pdf> or contact 808-483-7151 or FAX 808- 483-7161. This is not an official State site but helpful and specific to military: <http://hawaiimilitarypets.com/2013/05/so-youre-bringing-your-pet-to-hawaii/>

Army MWR Boarding Kennel: <http://www.himwr.com/recreation-and-leisure/fmwr-pet-kennels>

Or call (808) 368-3456 Address: 99-951 Halawa Valley Street Aiea, HI 96701-5602

State of Hawaii, Dept of Agriculture - Animal Quarantine - email: rabiesfree@hawaii.gov

Child Care:

Marine Corps Base Hawaii offers three CDC's:

1. Olina Child Development Center: The Olina CDC provides part-day child care from 0800-1700, Mon – Fri children six weeks of age to five years. Call 808-257-8354 for more information.
2. Kupulau Child Development Center: The Kupulau CDC provides full-day programs for children 6 weeks to 5 years of age and part-day programs for children three years to five years of age. Hours: 0600–1800, Mon – Fri. Call 808-257-1388 for more information.
3. Laulima Child Development Center (LCDC): Child care for children 6 weeks to 5 years of age. Hours are 0600-1800 Mon – Fri. For more information call 808-257-2038.

Website for complete information: <http://mccshawaii.com/cdc/>

Hawaii Schools:

Contact the USMC School Liaison Officer at (808) 257-2019/8826 for all school information and questions.

School Liaison Information: <http://mccshawaii.com/slp/>

Hawaii Public Schools: <http://doe.k12.hi.us/>

School Status/Improvement Reports: <http://arch.k12.hi.us>

Hawaii Association of Independent Schools: <http://www.hais.org>

Health Record Form: <http://sp.k12.hi.us/pdf/form14StudentHealthRecord.pdf>

Privately Owned Vehicles:

If shipping your vehicle, please ensure that all maintenance has been completed. You can track your vehicle at <https://www.whereismypov.com/>.

Upon arrival you must register your vehicle within 30 days of receipt at Satellite City Hall (DMV). Documents required:

- CS-L (MVR) 50 (obtained from your CSS)
- Current Hawaii Vehicle Inspection Certificate (obtained at any Hawaii inspection site)
- Current Out-of-State Registration
- Shipping Documents (Bill of lading)
- Out-of-State Title (if available)
- Proof of Hawaii Insurance (visit your insurance company local agency for transfers)

***Note: All vehicles entering the base will require a base DECAL. Offices are located on Camp H.M. Smith.*

Local Civilian Employment: Spouses seeking employment in Hawaii may visit

<http://www.hirenethawaii.com>

<https://www.jemsjobs.com/DesktopDefault.aspx>

Other helpful Agencies: Area Code: 808 DSN: 457

Marine Corps Family Team Building Services: (808) 257-2410 or <http://mccshawaii.com/mcftb/>

Clinic/Appointment Line: (808) 473-0247

KBAY Medical Benefits Advisor: (808) 473-2444 x 509

Finance/Mil Pay NCO: (808)257-7765/57

DMO Household Goods: (808) 257-6617

Bachelor Housing: (808) 257-1015

Base Information: (808) 449-7110